

## BOARD ACTION SHEET PART 1

KEY: **BLUE** = COMPLETE / **GREEN** = ON TRACK / **AMBER** = AT RISK / **RED** = LATE

Item No.	Date of Meeting	Item	Action(s)	Action by	Date to complete by	Date Completed / update
P1/85/20	27-May-20	Covid-19 Response	Board to be updated on impact on BAME	JSh	Sep-20	On the Agenda
P1-111-20	29-Jul-20	Covid-19 Recovery	The Board requested an update on how the process of bringing shielding staff back into work has gone.	JSh	Sep-20	All staff who were shielding have now returned to work except for two who are on long term sick. Managers made direct contact with staff and completed a risk assessment with them prior to their return.
P1-111-20	29-Jul-20	Covid-19 Recovery	Given the investment in IT the Board requested the Digital Strategy to September Board	SB	01/09/2020 <b>Revise date to 27 January 2021</b>	Embarking on an engagement programme with staff to inform a new digital strategy with a revised expected date of completion January 2021 to align with revised Trust strategy. Revise date to January Board
P1-112-20	29-Jul-20	Care Quality Commission Update	The Board requested an update on the findings relating to the whistle blower incident.	SL	Sep-20	On the Agenda and previously discussed at September Quality Committee
P1-114-20	29-Jul-20	Finance Report: Month 3	The Board requested that income streams relating to research be included in finance reports going forward.	JT	Sept / October 2020	
P1-117-20	29-Jul-20	Adult In-Patient Survey Results 2019	Action Plan to be monitored via Quality Committee	SL	Sep-20	On Agenda for September Quality Committee.
P1-117-20	29-Jul-20	Adult In-Patient Survey Results 2019	The Board requested sight of the outcomes from the Food Audits carried out.	SL	Sep-20	
P1-118-20	29-Jul-20	Risk Management Committee Update	Time to be allocated for the Board to consider and agree the Risk Appetite Statement.	AW	Oct-20	To be carried out week commencing 5 October 2020.